



# Super User Training

Monday, July 23, 2018

9:00am - 4:00pm

Time	Session	Presenters
8:30am – 9:00am	Continental Breakfast	
9:00am – 9:30am	<b>System Flows</b> Subledger to General Ledger, Bank Ledgers, and Posting Groups	Beth Johnson, Senior Consultant
9:30am – 10:15am	<b>Cash Management</b>	Beth Johnson, Senior Consultant
10:15am – 10:30am	Break	
10:30am – 12:00pm	<b>Loan Imports</b> Building Variable Fields and Import Schemas	Mark Cornelius, Consultant
12:00pm – 12:45pm	Lunch provided	
12:45pm – 2:15pm	<b>Loan Imports</b> Building Processing Schemas	Mark Cornelius, Consultant
2:15pm – 2:30pm	Break	
2:30pm – 4:00pm	<b>Loan Imports</b> Conditions, Functions, Switches, and Error Messages	Mark Cornelius, Consultant



# Super User Training

Tuesday, July 24, 2018

9:00am - 4:00pm

Time	Session	Presenters
8:30am – 9:00am	Continental Breakfast	
9:00am – 10:30am	<b>Payables</b> Cleaning up open entries, vendor posting groups, and setting up standard purchase codes	Beth Johnson, Senior Consultant
10:30am – 10:45am	Break	
10:45am – 12:00pm	<b>System Maintenance</b> Updating Dimensions, Dimension Code Links, and Update Code Users	Beth Johnson, Senior Consultant
12:00pm – 12:45pm	Lunch provided	
12:45pm – 2:30pm	<b>System Imports</b> Mapping, GL Flexible, and Vendor Invoice	Justin DeAngelis, Consultant
2:30pm – 2:45pm	Break	
2:45pm – 4:00pm	<b>System Imports</b> Building Customized Imports	Justin DeAngelis, Consultant



# Super User Training

Wednesday, July 25, 2018

9:00am - 4:00pm

Time	Session	Presenters
8:30am – 9:00am	Continental Breakfast	
9:00am – 10:30am	<b>Financial and Reconciliation Reporting</b> Building Account Schedules and Layouts	Beth Johnson, Senior Consultant
10:30am – 10:45am	Break	
10:45am – 12:00pm	<b>Financial and Reconciliation Reporting</b> Loan-level Reconciliations	Beth Johnson, Senior Consultant
12:00pm – 12:45pm	Lunch provided	
12:45pm – 2:30pm	<b>Fixed Assets</b> Set-up and Transactions	Beth Johnson, Senior Consultant
2:30pm – 2:45pm	Break	
2:45pm – 4:00pm	<b>User Set-up &amp; Permissions</b>	Justin DeAngelis, Consultant



## Super User Training

Thursday, July 26, 2018

9:00am - 4:00pm

Time	Session	Presenters
8:30am – 9:00am	Continental Breakfast	
9:00am – 10:30am	<b>Troubleshooting: Error Messages</b>	Justin DeAngelis, Consultant
10:30am – 10:45am	Break	
10:45am – 12:00pm	<b>Year End Close, 1099s &amp; 1098s</b>	Beth Johnson, Senior Consultant Justin DeAngelis, Consultant
12:00pm – 12:45pm	Lunch provided	
12:45pm - 4:00pm	<b>Tips and Tricks General Q&amp;A Session</b>	Beth Johnson, Senior Consultant Justin DeAngelis, Consultant

